

Privacy Policy

For the users of the ELTE Alumni Platform (including ELTE AB Staff)

According to Section 16 of Act CXII of 2011 on the Right of Informational Self-Determination and on Freedom of Information (InfoAct) and Article 12 (1) of REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, GDPR)

Eötvös Loránd University hereby informs the data subjects (alumnus - see ELTE Alumni Rule- and our student who will be graduate in the near future) about processing their data in the ELTE Alumni System. The information about data processing is continuously available on the ELTE ALUMNI website.

Who is the Data Controller and the Data Processor?

Data Controller:

Eötvös Loránd University

1053 Budapest, Egyetem tér 1-3.

Within the Alumni Organization the responsible department is the ELTE Alumni Centre;

1056 Budapest, Szerb utca 21-23., alumni.elte.hu, reg@alumni.elte.hu

and representatives of the Alumni Chapters on the locations of each Alumni Chapter (see: elte.hu/alumni/tagozatok)

Purpose of processing of data:

Improving and facilitating communication and cooperation amongst Eötvös Loránd University and the members of the Alumni Community in particular with sharing information and news about the Alumni Card, events, benefits, discounts, activities related to alumni issues.

More particularly:

A.) In case of ELTE graduates (including those registered before the Alumni Regulation came into force dd. 25. October 2019):

a) promoting lifelong learning, further training, and gaining knowledge for registered alumni within the framework of ELTE, following and supporting their careers and for providing on-demand support;

b) enabling ELTE graduates with a high level of expertise to share their knowledge and experience on a regular basis with other alumni, current students and instructors;

c) preserving and continuously enhancing ELTE's national and international reputation and attractiveness both as a university and an Alma Mater;

d) draws attention to the trainings of ELTE and maintaining the interest in it,

e) treasuring and increasing the value of the ELTE degree;

f) for further development of training-education systems, research opportunities and methods;

- g) assisting the work of teachers, students, researchers and providing the most effective, up-to-date, marketable knowledge for students;
- h) supporting the study and research of talented students and researchers;
- i) nurturing university traditions more widely and at a higher level;
- j) giving information about all of these on a regular basis by means of continuous communication according to the spirit of ELTE;
- k) collecting donations on a voluntary basis to foundations which accept the Alumni Rules, adopt the adequate parts of Alumni Concept and actively cooperate;
- l) recruiting volunteers and coordinating voluntary work for voluntary based organisations complying with the Alumni Concept, and for developing new Alumni Chapters;
- m) awarding honorary titles for outstanding performances, donations, and voluntary work complying with the Alumni Concept;
- n) providing space and framework for high quality external projects and developments complying with the Alumni Concept, under continuous monitoring;
- o) providing diverse communication opportunities for registered Alumni and Alumni Chapters according to their interest.

B.) In case of ELTE AB Staff: power to edit/moderate, check/verify eligibility

We would like to inform you that in case of registration according to the Alumni Rules the Representatives of the Alumni Chapters will appoint an Alumni Representative. The representative will have access to the data of the registered Alumni stored in the Alumni database and will manage them in accordance with data protection rules and the Alumni Regulations in order to provide news, information for registrants.

The Alumni Chapters cooperate with the ELTE Alumni Centre in the recruitment of new Alumni members.

Members of ELTE Alumni are authorized to access information contained in the relevant parts of the ELTE Alumni Database which are permitted by their fellow members.

By registering, members agree that their first name and family name, the start and end of studies (year), the faculty, degree and level will be visible for other members.

Which of your data are processed by the University?

A.) In case of ELTE graduates (including those registered before the Alumni Regulation came into force dd. 25. October 2019):

For the registration, the following data are required:

- first name, family name, date of birth (for identification)
- beginning of studies (year), end of studies or planned end of studies (year), faculty, department (to verify the relation to ELTE, and to find fellow-students more easily)
- e-mail address (for contacting)

During registration and at profile settings or chapter group's menu you can specify the following data according to your choice:

- address (to optimize news and send Alumni Card)

- in case of previously received degrees, the faculty, department and the beginning of studies (to find fellow students more easily and to optimize the news)
- the date of receiving degree/degrees (to request the Alumni Card, to find fellow students more easily, to optimize the news)
- phone number (to contact)
- job, photo (these are recommended and important data for communication)
- preferences of the Alumni Chapters (to optimize the news)

B.) In case of ELTE AB Staff:

- first name, family name
- email address and phone number (for contacting)
- birth data (for identification)

The system automatically stores the date of registration. Password management is confidential, automated.

The privacy settings for your personal information will be available here after registration:
alumni.elte.hu/my-profile/preferences/confidentiality

Legal basis for the processing:

GDPR Article 6 a) Because you have agreed to this by registering. You can withdraw your consent at any time (by deleting your registration). The withdrawal of consent shall not affect the legality of the data processing carried out on the basis of the consent prior to the withdrawal.

Data Processor- Operator:

MEVIA 93-97 rue Eugene Caron, 92400 Courbevoie mevia.fr and alumnforce.com, support @alumnforce.com

Duration of data processing:

For previous paper-based registration in the archives for 15 years.

Your rights:

1. Transparent information, communication and modalities for the exercise of the rights of the data subject – In this privacy notice the controller provides information about the circumstances of data processing, e.g. data controller, purposes, legal basis and duration of data processing, enforceable data subject rights, complaint procedures and available legal remedies for data subjects;

2. Right of access by the data subject – You have the right to obtain from the controller confirmation as to whether or not personal data concerning you are being processed, the controller shall provide complete information and a copy of the personal data undergoing processing;

3. Right to rectification – You have the right to obtain from the controller the rectification of inaccurate personal data concerning you and you also have the right to have incomplete personal data completed;

4. Right to erasure ('right to be forgotten') – You can ask for the controller the erasure of your personal data;

5. Right to restriction of processing – If you ask, your personal data can't be processed with the exception of storage;

6. Notification obligation regarding rectification or erasure of personal data or restriction of processing –We inform you about the recipients referred to GDPR under the conditions set out in the GDPR;

7. Right to data portability (if we process your data on the basis of your consent/contract the processing is carried out by automated means.) – You have the right to receive your personal data, which you have provided to a controller, in a structured, commonly used and machine-readable format and you have the right to transmit those data to another controller;

8. Right to object -You can object, at any time to the processing of your personal data if the processing is based on a legitimate interest pursued by the controller or by a third party or the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;

9. The right not to be subject to a decision based solely on automated processing, including profiling – tell us, if you are concerned! This right is not relevant if this privacy notice does not contain information about automated decision-making.

10. The right to legal remedy: in the case of breach of your rights, you can turn to the data protection officer, to the National Authority for Data Protection and Freedom of Information, or you can file claim in court.

Data Protection Officer of the University:

Office of Data Protection and Strategic Administration

1053 Budapest, Ferenciek tere 6.

Phonel.: +36-1-411-6500/2855,

Email: dataprotection@rk.elte.hu

National Authority for Data Protection and Freedom of Information

1363 Budapest, Pf. 9.

www.naih.hu

Tel.: +36-1-391-1400

The court:

You can sue for a claim according to your place of residence.

APPENDIX to privacy notice

Details concerning the rights of data subjects

For the purposes of this information sheet (and of GDPR), 'data subject' shall mean a natural person who has been identified by reference to specific personal data, or who can be identified, directly or indirectly; 'personal data' means any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person (Article 4. ff GDPR).

Data subjects may contact the controller with regard to all issues related to the exercise of their rights under GDPR. The controller shall provide information on action taken on a request under Articles 15 to 22 to the data subject without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests. The controller shall inform the data subject of any such extension within one month of receipt of the request, together with the reasons for the delay. Where the data subject makes the request by electronic form means, the information shall be provided by electronic means where possible, unless otherwise requested by the data subject.

You can read the explanation of the rights below:

1. Transparent information, communication and modalities for the exercise of the rights of the data subject (Article 12-14 of GDPR)

With this information sheet, the controller provides the information relating to processing to the data subject referred to in GDPR.

If the data subject asks, further detailed oral information can be given, if the data subject proves his or her identity.

2. Right of access by the data subject (Article 15 of GDPR)

The data subject has the right to obtain confirmation from the controller as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data and the following information:

(a) the purposes of the processing;

(b) the categories of personal data concerned;

(c) the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;

(d) where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;

- (e) the existence of the right to request rectification or erasure of personal data or restriction of processing of personal data concerning the data subject from the controller or to object to such processing;
- (f) the right to lodge a complaint with a supervisory authority;
- (g) where the personal data are not collected from the data subject, any available information as to their source;
- (h) the existence of automated decision-making, including profiling, referred to in Article 22(1) and (4) of GDPR and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

3. Right to rectification (Article 16 of GDPR)

The data subject shall have the right to obtain without undue delay the rectification of inaccurate personal data concerning him or her from the controller. Taking into account the purposes of the processing, the data subject shall have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

4. Right to erasure ('right to be forgotten') (Article 17 of GDPR)

The data subject shall have the right to obtain the erasure of personal data concerning him or her without undue delay and the controller shall have the obligation to erase personal data without undue delay where one of the following grounds applies:

- (a) the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;
- (b) the data subject withdraws consent on which the processing is based, and where there is no other legal ground for the processing;
- (c) the data subject objects to the processing of personal data which is carried out for a) a legitimate interest pursued by the controller or by a third party or b) the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller and there are no overriding legitimate grounds for the processing;
- (d) the personal data have been unlawfully processed;
- (e) the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject;
- (f) the personal data have been collected in relation to services related to information society offered directly to children.

5. Right to restriction of processing (Article 18 of GDPR)

The data subject shall have the right to obtain restriction of processing from the controller where one of the following applies:

- (a) the accuracy of the personal data is contested by the data subject;
- (b) the processing is unlawful and the data subject opposes the erasure of the personal data;
- (c) the controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defense of legal claims;

(d) the data subject has objected to processing of personal data which is carried out for a) a legitimate interest pursued by the controller or by a third party or b) the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

6. Notification obligation regarding rectification or erasure of personal data or restriction of processing (Article 19 of GDPR)

The controller shall communicate any rectification or erasure of personal data or restriction of processing carried out, to each recipient to whom the personal data have been disclosed, unless this proves impossible or involves disproportionate effort. The controller shall inform the data subject about those recipients if the data subject requests it.

7. Right to data portability (Article 20 of GDPR)

The data subject shall have the right to receive the personal data concerning him or her, which he or she has provided to a controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindrance from the controller to which the personal data have been provided, where:

- (a) the processing is based on consent or on a contract; and
- (b) the processing is carried out by automated means.

In exercising his or her right to data portability, the data subject shall have the right to have the personal data transmitted directly from one controller to another, where technically feasible.

The exercise of this right shall be without prejudice to the right to be forgotten.

8. Right to object (Article 21 of GDPR)

The data subject shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him or her which is carried out for a) a legitimate interest pursued by the controller or by a third party or b) the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller, including profiling¹ based on those provisions. The controller shall no longer process the personal data unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

9. Automated individual decision-making, including profiling (Article 22 of GDPR)

The data subject shall have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or similarly significantly affects him or her.

This provision shall not apply if the decision:

¹ Article 4 of GDPR: 'profiling' means any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person, in particular to analyse or predict aspects concerning that natural person's performance at work, economic situation, health, personal preferences, interests, reliability, behaviour, location or movements;

(a) is necessary for entering into, or performance of, a contract between the data subject and a data controller;

(b) is authorised by Union or Member State law to which the controller is subject and which also lays down suitable measures to safeguard the data subject's rights and freedoms and legitimate interests; or

(c) is based on the data subject's explicit consent.

In this case, the data controller shall implement suitable measures to safeguard the data subject's rights and freedoms and legitimate interests, at least the right to obtain human intervention on the part of the controller, to express his or her point of view and to contest the decision.

10. Legal remedy – alternative possibilities

10.1. Data protection officer (Article 24 of InfoAct, Article 39 of GDPR)

Data subjects may contact the data protection officer with regard to all issues related to processing of their personal data and to the exercise of their rights under GDPR.

If the controller does not take action on the request of the data subject, the controller shall inform the data subject without delay and at the latest within one month of receipt of the request of the reasons for not taking action and on the possibility of lodging a complaint with a supervisory authority and seeking a judicial remedy. (Article 12(4) of GDPR)

10.2. Procedures of the National Authority for Data Protection and Freedom of Information (Articles 57-58 and 77 of GDPR; Sections 51/A (1), 52-54, 55 (1)-(2), 56-58, and 60-61 of InfoAct²)

It is possible to initiate an investigation or a data protection authority procedure with the National Authority for Data Protection and Freedom of Information pursuant to the InfoAct.

To ensure that the right to the protection of personal data is enforced, the Authority shall commence an authority procedure for data protection at the application of the data subject in line with Sections 60-61 of InfoAct.

10.3. Right to an effective judicial remedy against a controller or processor (Section 23. of InfoAct. Article 79 of GDPR)

Without prejudice to any available administrative or non-judicial remedy, including the right to lodge a complaint with a supervisory, each data subject has the right to an effective judicial remedy where he or she considers that his or her rights under GDPR have been infringed as a result of the processing of his or her personal data in non-compliance with GDPR.

Proceedings against a controller or a processor shall be brought before the courts of the Member State where the controller or processor has an establishment. Alternatively, such proceedings may be brought before the courts of the Member State where the data subject has his or her habitual residence, unless the controller or processor is a public authority of a Member State acting in the exercise of its public powers.

² Act CXII of 2011 on the Right of Informational Self-Determination and on Freedom of Information